

November 2021

Attention Stevenson Families,

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As we move into the second quarter, we want to refocus on the safety of all students and staff before, during, and after the school day. In order to do so, we want to take a moment to reiterate some safety protocols with all families and ask that you adhere to the below protocols:

1. Please do not drop students off prior to 9:05am, the official start of school. We cannot supervise students prior to 9:05 and adult guardians will be responsible for student behaviors. Students who are enrolled in before school programs have separate drop-off times.
2. The office will be closed between 9:00am and 9:45am and from 3:45pm until 4:15pm. This will allow office staff to assist with arrival and dismissal.
3. The office will allow two family units into the building at one time only. We ask that you call 216-838-5300 for any question that can be handled over the phone.
4. Please do not call and text students during the school day. Please call the office at 216-838-5300 if you have a reason to talk with your student. Students are expected to have cell phones off and away and this may cause unnecessary disciplinary situations.
5. Please discuss with your students the expectation that all students keep hands and feet to him or herself at all times and that any aggressive or bullying behavior may result in a suspension.
6. We will end checkouts at 3:45pm, as this is when we start dismissal.
7. Do not double-park at arrival or dismissal as this blocks traffic. All traffic must be along the curb, in one direction.

Thank you for helping keep all of our students safe.

Sincerely,

Principal Wyland